

**THE
CONSTITUTION
OF
NATIONAL ASSOCIATION
OF
NIGERIAN THEATRE ARTS
PRACTITIONERS**

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PREAMBLE

We the Theatre Artists of the Federal Republic of Nigeria, having realized the bounteous potentials in our culture and the joy of artistic fulfillment, and knowing that the conditions for creativity and excellence have been grossly minimized, now hereby resolve to form a formidable and viable body of artistes to promote and articulate the arts and its practice in the interest of members in particular and the country at large.

COVENANT

We as members of NANTAP hereby covenant to abide and be guided by the rules and regulations and other instructions as set forth in this constitution.

ARTICLE 1

SECTION I: NAME

(I.) The Association shall be known by the name 'National Association of Nigerian Theatre Arts Practitioners' (NANTAP) hereinafter referred to as "THE ASSOCIATION" while practitioners refer to people involve in live theatre, radio, opera, dance, film, critics, television and variety.

SECTION II: MOTTO

(II.) The motto of the Association shall be "Creativity and Service"

SECTION III: LOGO

(III.) The Logo of the Association shall be:



SECTION IV: ANTHEM

(IV.) The Anthem of the Association shall be:

NANTAP stand together

In one interest, set the fire blazing

Wide and far, bring your minds together

In varied culture, let's live and love

NANTAP let's come together

In one voice pave paths for unity

As true patriots, mingle with each other

For our unity, let's pick our props.

SECTION V: AIM & OBJECTIVE

(V.) The cardinal aim and objective of the Association is to make theatre in Nigeria a viable profession and create an enabling structure to help members maximize their potentials.

SECTION VI: METHOD

(VI.) The Association shall achieve its objective by seeking:

(a.) To bring all practicing Nigeria Theatre Artistes together under one protective umbrella.

(b.) To engage and solicit a responsible propagation of the arts, within a creative and viable atmosphere.

(c.) To secure the co-operation of sponsors of theatre on matters concerning contractual agreements, thereby fostering the development of the artiste by creating and maintaining a decent life.

(d.) To organize a biennial festival to be called: Festival of Nigerian Theatre Arts (FESTINA), which shall be designed with a view towards involving Nigerian and international participation.

(e.) To build the capacity of members by organizing trainings in form of studio productions, seminars, symposia and workshops.

(f.) To liaise with Nigerian and international bodies, for the achievement and furtherance of the Association's objectives.

(g.) To co-operate with, advise and make representations to the local, state and federal government and its agencies on all matters affecting the Theatre and its practitioners.

(h.) To serve as a pull of information and of continuous employment for theatre artistes in Nigeria by keeping an up-to-date register of all members and their field of specialization.

(i.) To take part in an international theatre and film festivals.

(j.) To liaise with cultural agencies both local and international for exchange programmes

(k.) To publish a bi-annual journal for all financial members

(l.) To engage in activities that promotes the welfare of members

SECTION VII: MEMBERSHIP

Sub – Section (i)

Membership shall be open to NIGERIAN Theatre Artistes/or foreigners who hold resident/working permits, engaged in the practice of theatre in Nigeria. MEMBERS SHALL BE PRACTITIONERS. They may be professionally oriented theatre Artiste or engaged in professions other than the performing arts, provided they are trained performers. Whether or not they are employed in the theatre, they shall engage in a minimum of two (2) productions annually. In lieu of physical involvement they may finance or cause to be financed a production annually. Membership shall exclude institutional membership.

Sub – Section ii

Membership shall be determined on five (5) levels:

- (a.) Student membership
- (b.) Associate Membership
- (c.) Full Membership
- (d.) Honorary Membership
- (e.) Fellowship

SECTION VIII: CONDITIONS FOR ELIGIBILITY

(I) Student Membership

- a. Shall be open to all students of Theatre Arts, Drama, Creative and Performing Arts in any Nigeria University or College of Education.
- b. Shall graduate to full membership upon graduation

(ii.) Full Membership

An applicant is eligible for full membership of the Association by virtue of:

- (a.) proven performance credits or experience spanning a period of at least ten (10) years
- (b.) Profession of a University Degree in Theatre/Allied Arts.
- (c.) A certificate/Diploma in Theatre/Allied Arts, with at least five (5) recognized performances.
- (d.) Being resident performer under recognized performing companies with experience spanning a period of at least five (5) years or having trained under a recognized theatre group, the leader who must himself be a full member with at least 3years post admission experience.
- (e.) Working experience/apprenticeship under recognized performing companies with a minimum of ten (10) performances under the direction of a proven director.
- (f.) The Production/Screening Committee shall screen applicants under a — e above.

(ii.) Associate Membership

- (a) The associate membership is designed to help aspirants who have professional exposure, but are yet to meet the criteria for full membership, to acquire the requisite training.
- (b.) Associate membership shall be considered for upgrading after a two (2) year evaluation period, by the Production/Screening Committee.
- (c.) Any associate membership candidate who fails the audition/screening at the end of his/her evaluation shall re-apply for an extra one (1) year.

- (d.) An aspirant automatically forfeits his/her Associate membership on failure to graduate into full membership at the end of the extra probation year.
- (e.) A candidate affected by (d) above may re-apply after two years.

(iii) Honorary Membership

- (a.) Membership at this level shall be conferred only on worthy persons by virtue of their contributions to the propagation of the theatrical arts and the ideals of the association.
- (b.) State council shall recommend qualified candidates to the National Secretariat (NEC) how shall present before the National Delegates Congress a list of recipients for approval
- (c.) Upon approval by NDC, the powers of conferment shall be exercised by NEC.
- (d.) Honorary members shall not qualify to be invested with the Fellowship of the Association

(iv.) Fellowship

Qualification

- (a.) Must have practiced consistently for a period of 15 years
- (b.) Must have been a registered member of the Association for at least 10 years.
- (c.) Must apply through his or her state council to the National Secretariat.
- (d.) Must have contributed to the growth and development of Theatre Practice in Nigeria and Association.

Application for Fellowship

- a. A member may be nominated by his State Council or under the President's merit list or apply directly for conferment of Fellowship to the Honours Committee.
- b. Upon recommendation by the Honours and Privileges' Committee, the list of worthy recipient of Fellows shall be approved by the enlarged NEC and accented to by the President.
- c. Where the President withholds his ascent without any justifiable reason. The President may be over ruled by 2/3 (two-thirds) of the NEC present at that meeting provided a quorum was formed before the commencement of the meeting.
- d. The list of Fellowship recipients must be published not later than thirty (30) days before the investiture.
- e. The Honours and Privileges Committee, subject to the approval of NEC may fix an appropriate processing fee to be paid by each applicant.

- f. Each Fellowship recipient shall publish or cause to publish congratulatory message(s) in the investiture programme at a cost to be fixed by the secretariat.
- g. Not more than ten (15) practitioners may be granted fellowship at any given calendar year.
- h. Without prejudice to (g) above, at any special commemorative year, this number may be exceeded.

Priviledges of Fellows

- a. Fellows shall be duly acknowledged and recognized at all NANTAP gatherings and functions.
- b. Fellows shall be known and addressed as Fellow of Theatre Arts (fta). Awardees shall add fta at the end of their names.
- c. All fellows shall be admitted into the body of fellows.

ARTICLE 2

(I.) ORGANS OF THE ASSOCIATION

The association shall be composed of the following organs independently situated but functionally related.

Sub-Section I: The National Advisory Council (NAC)

This Council shall be composed of five (5) distinguished citizens drawn from all over the country. Such members must present a varied profile of interest in the arts.

Sub-section ii: The National Executive Council (NEC)

This Council shall be composed of the following thirteen (13) members, and the chairman of each of the thirty-seven (37) branches who shall serve as Vice Presidents at the National Executive Council level.

- a. National President
- b. Deputy President
- c. Secretary General
- d. Assistant Secretary General
- e. Director of Finance
- f. Director of Research and Documentation
- g. Director of Publicity
- h. Director of Productions and Screening

- i. Director of Business
- j. Director of Copyright and Royalty Matters
- k. Chief Whip and

I. Two (2) Ex-Officio members

The vice presidents who are chairmen of the thirty-seven (37) chapters, (thirty-six (36) states and the Federal Capital Territory) shall not be counted in forming a quorum but shall however constitute a quorum in the enlarge NEC at meetings where policy decisions are reached.

(II.) National Delegates Congress (NDC)

- a. Representation from the chapters shall be based on the ratio recommended by the National Secretariat subject to membership strength. No state shall however be represented by less than two (2) or more than four (4) representatives.
- b. All members of the National Executive Council shall also be members of the National Delegates Council.
- c. No incumbent NEC member shall be eligible to seek election into the position of the Chairman or Clerk of the NDC and Electoral Panel.

(III.) FUNCTIONS OF THE ORGANS OF THE ASSOCIATION

1. National Advisory Council:

- a. Role shall only be advisory
- b. Members shall serve five (5) years term

2. National Executive Council:

- a. Shall formulate and execute policies
- b. Shall enforce strict adherence to the constitution.
- c. Shall be responsible to the day-to-day administration of the Association.
- d. Shall draw up the Association's annual budget subject to ratification by the National Delegates Council.
- e. Subject to ratification of the NDC, shall confer Fellow of Theatre Arts and Honorary Membership on deserving individuals.
- f. Shall be answerable to the National Delegates Council.

3. National Delegates Congress:

- a. Shall be the highest policy-making body of the Association.
- b. Shall act as the check on the National Executive Council.
- c. Shall ratify policies of the National Executive Council.
- d. Shall approve the annual budget of the Association.
- e. Shall exercise the sole prerogative of amending this constitution in accordance with the conditions for amendments in Article (V), Section ii Sub-Section I of this constitution.

f. Shall ratify the appointment of the Auditor-General and approve the report from the Auditor-General.

(IV.) ELECTIONS

a. There shall be a general election to be organized tri-ennially by an Electoral Panel herein after known as the National Electoral Panel.

(i.) National Electoral Panel (NEP)

Shall be composed of three members to be elected by the National Delegates Council at the Delegates convention of the year proceeding to the National Election.

(ii.) Functions of the National Electoral Panel

- a. Shall oversee the election into the National Executive Council
- b. Shall announce the result of such to the National Delegates Council.
- c. Election shall be by secret ballot and a simple majority.
- d. Shall appoint a chairman among its members
- g. Election shall be held on the third (last day of the Delegates Convention).
- h. Election result shall be announced immediately.
- i. Electoral panel shall commence work immediately it is constituted.
- j. Shall receive nominations.
- k. Shall swear-in-newly elected officials.
- l. The electoral panel shall cease to function at the end of the election.
- m. A fresh panel shall be elected for every election.

(lii) Process

The final list of contestants shall be published by the electoral panel not later than two (2) weeks before the election

(iv) Determining Winner

- a. A winner shall be determined by scoring a simple majority of votes cast
- b. Where there is a tie in votes received by two or more contestants, a return vote shall take place to determine the winner.
- c. Where there is a tie at the return vote, the chairman of the electoral panel shall cast the deciding vote

(v) Conditions for Nominations:

- a. Only financial members of the Association can nominate or be nominated.
- b. Intending candidates must present a financial certificate issued by their state council dated not later than ninety (90) days before the election
- c. Nominees can be self-nominated.
- d. A self-nominated contestant shall tender a letter of application signed by not less than twenty (20) financial members to the Electoral panel.

- e. A popularly nominated contestant must present a letter of application signed by not less than ten (10) financial members of the Association to the Electoral panel.
- f. Intending candidates must present a financial certificate issued by their state Council dated not earlier than 90 days before the election.
- g. A nominee must have attended at least two-thirds (2/3) of the general meeting held at his branch in a year preceding election.
- h. Contestants for any of the elective posts must have attended at least two-thirds of the monthly general meetings at the branch level in a year preceding election.
- i. Nominations and campaigning shall commence immediately the Electoral panel is inaugurated.
- j. All nominees shall accept the decision of the Electoral panel as final.
- k. Where there exist a cause for doubt, the National Delegates council shall be the final court of appeal.
- l. A nominee must have served in not less than one standing committee either in his/her state chapter or at the National level.
- m. For the office of the President a nominee must have served in not less than two (2) standing committee or on the State or National Executive Council.

(iv.) National Executive Council:

- a. There shall be a general election into the National Executive Council every three (3) years
- b. Members cannot serve for more than two (2) consecutive terms in the National Executive Council in the same office.

(v.) National Delegates Congress:

- a. Shall be made up of delegates representing each of the State Chapters
- b. Members shall be elected into the National Delegates Council every three (3) years.
- c. Contestants for any of the elective posts must have attended at least two-thirds of the monthly general meetings at the branch level in a year preceding election.
- d. Election shall be from all branches.
- e. The branches reserve the right to decide the number of times their representative can stand for re-election but no single member shall represent his State more than three

(3) Consecutive terms.

- e. The Chairman and Clerks of the Delegates convention shall be elected by two-thirds (2/3) majority from the delegates present at convention on the first day of the meeting.
- f. The tenure of the National Delegates Congress Chairman and Clerk shall expire at the end of each Delegates convention.

(V.) BYE-ELECTIONS:

There shall be bye elections to fill any office that may be vacant for any of these reasons.

A. Inconclusive elections

Where an office is not filled at the first vote due to lack of contestants or withdrawal of contestants.

B. Impeachment

Where the office becomes vacant due to the constitutional removal of the office holder

C. Death or resignation

In the case of death or resignation,

Where the office becomes vacant for any of these reasons the NDC shall constitute an electoral Panel to conduct elections into the vacant office(s) at the delegates convention immediately following the impeachment, death or resignation, provided such death or resignation has happened at least one year before the end of the tenure of such an officer

IMPEACHMENT

(I) Grounds For Impeachment

Any officer may be removed from office for any of the following.

- i. Breach of any section of the constitution
- ii. Abuse of office
- iii. Use of office for personal gains
- iv. Abandonment of office and duties
- v. Deliberately assuming the functions of other elected officers with the intention to undermine their offices
- vi. Bringing the name of the association to disrepute and ridicule
- vii. Indicted or convicted for any criminal offence

viii. An officer shall be deemed impeached by a simple majority of votes.

(li) Process

- a. The National Disciplinary committee, headed by the chief whip, shall investigate all cases of misconduct of officials and members, and recommend appropriate punishment to the National Executive Council.
- b. Where any member of the Disciplinary committee is involved in such a case of misconduct, such member shall be suspended pending the outcome of the investigation.
- c. Recommendation for impeachment of officials shall be supported by at least two-third (2/3) of total membership of the enlarged National Executive Council.
- d. An officers shall be deemed impeached only when such a recommendation is supported by a simple majority of delegates presents at the National Delegates Council.

(lii.) Death or Resignation

In the case of death or resignation, the National Delegates congress shall constitute and electoral panel to conduct election into the vacant office(s) at the delegates convention immediately following the death, resignation or impeachment provided such death, resignation or impeachment has happened not less than one year before the end of the tenure of such an officer.

(VI.) DUTIES OF THE OFFICERS

(i.) National President

- a. The President shall through the Secretary General, summon all the meetings of the National Executive Council and National Delegates Council.
- b. Shall preside over all meetings of the National Executive Council.
- c. Shall exercise the power of veto over the National Executive Council.
- d. Such veto cannot be exercised more than twice in a tenure.
- e. Shall be a signatory in all financial transactions of the Association at the National level.
- f. Shall head all Delegations of the Association either in person or in representation.
- g. Shall facilitate the work of the chairman and Delegates at the National Delegates Council meeting.
- h. Shall be the sole spokesman on all policy matters.
- i. Shall in consultation with the finance committee, draw up an annual budget proposal to be ratified by the National Delegates Council.
- j. Shall be requested to submit an annual report of the Association to the General Congress through the National Delegates Council.
- k. Shall facilitate the work of the Electoral Panel.

(ii) Deputy President

- a. Shall assist/or deputize for the National President.
- b. Shall co-ordinate the activities of the state chapters.
- c. Shall carry out all functions as may be assigned to him from time to time by the President.
- d. In the case of death, resignation or impeachment of the President, he shall assume the position of an Acting President, provided he shall act in this capacity for not more than one (1) year

(iii) Vice Presidents (State Chairmen)

- a. Chairmen of all state branches and Federal Capital Territory shall be member of the National Executive Council in the capacity of the vice presidents.
- b. They shall represent the National President in their various states.
- c. In the absence of the National President, and the Deputy President, any of them can be elected to stand in as National President at the National Executive level.
- d. Each Vice President shall submit an annual report of his/her state to the National Executive Council.

(iv) Secretary General

- a. Shall oversee all the secretariat and Administrative staff
- b. Shall summon all meetings of the Association on the instruction of the National President.
- c. Shall record all minutes of such meetings.
- d. Shall keep all records of the Association.
- e. Shall be responsible for all correspondence.
- f. Shall keep a current register of all members nation-wide.
- g. Shall be one of the three (3) signatories in all financial transactions of the Association at the National level.

(v.) Assistant Secretary General

- a. Shall assist and/or stand in for the Secretary General.
- b. Shall double as financial secretary of the association.
- c. Shall ensure proper book keeping to facilitate the work of the Auditor-General.

(vi.): Director of Finance

- a. Shall head the Finance committee to facilitate the work of the Auditor-General.
- b. Shall work with a committee.
- c. Shall be one of the signatories in all financial transactions of the Association at the National level.
- d. Shall be the receiver of all monies accruing to the Association and shall deposit such monies in the bank within forty-eight (48) hours of receipt.

- e. Shall ensure proper book-keeping to facilitate the work of the Auditor-General.
- f. Shall receive on behalf of the National body, 30% of all monies collected at each state branch.
- g. Shall receive budget proposals from the Director of each committee and shall in consultation with the National President prepare the annual budget which shall be approved by the National Delegates Council.
- h. Shall present an annual report to the National Executive Council.
- i. Shall appoint a committee of five (5) to be approved by the National Executive Council.

(vii): Director of Research and Documentation

- a. Shall head the Research and Documentation Department
- b. Shall work with a committee.
- c. Shall furnish the National President with the current information and development in the theatre world.
- d. Shall ensure the establishment and maintenance of a Library that will furnish the Association with current theatrical developments world-wide.
- e. Shall present an annual report to the National Executive Council.
- f. Shall appoint a committee of five (5) to be approved by the National Executive Council.

(viii) Director of Publicity

- a. Shall head the Publicity Committee.
- b. Shall work with a committee.
- c. Shall be the image-maker of the Association, in consultation with the National President.
- d. Shall present an annual report to the National Executive Council.
- e. Shall appoint a committee of seven (7) to be ratified by the National Executive Council.

(ix.) Director of Productions/Screening

- a. Shall head the Production/Screening Department.
- b. Shall work with a Committee.
- c. Shall work with the Artistic Director, subject to the approval of the National Executive Council, in the administration and execution of productions as stipulated under Article ii, section vi , sub-section xv
- d. Shall present an annual report to the National Executive Council.
- e. Shall appoint a committee of seven (7) to be ratified by the National Executive Council.

(x.) Director of Business

- a. Shall work with a committee.
- b. Shall design, evaluate and administer business projects with a view towards revenue generation.
- c. Shall present an annual report to the National Executive Council.
- d. Shall liaise with the director of finance.
- e. Shall advise the National Executive Council on the viability of proposed projects.
- f. Shall appoint a committee of seven (7) to be ratified by the National Executive Council.
- g. Shall head the Business Committee.
- h. Shall manage the NANTAP Business fund.

(xi.) Director of Copyright and Royalty Affairs

- a. Shall work with a committee.
- b. Shall receive and study contracts involving NANTAP members to ascertain their compliance with Association's requirements.
- c. Shall monitor incidences of use of artistes' labour or work beyond period specified in the contract, demand, receive and disburse royalties or fees in respect of same.
- d. Shall educate members through workshops.
- e. Shall liaise with other committee.
- f. Shall appoint a committee of seven (7) to be ratified by the National Executive Council.

(xii.) Chief Whip

- a. Shall head the disciplinary committee.
- b. Shall work with a committee.
- c. Shall work with the National Executive Council to enforce strict adherence to this constitution.
- d. Shall ensure that all disciplinary recommendations reach the National Executive Council for approval within two (2) weeks.
- e. Shall present an annual report to the National Executive Council.
- f. Shall appoint a committee of five (5) to be ratified by National Executive Council.
- g. Shall take charge and supervise the election of the chairman of NDC.

(xiii.) Ex-officio Members

- a. Shall function as full member of the National Executive Council.
- b. Shall carry out duties as delegated to them by the National President.

(xiv.) Chairman of the National Delegates Congress

- a. Shall preside over the proceedings of the Delegates meetings.

- b. Shall preside over the appointment a clerk who shall record all the proceedings of the Delegates meeting.
- c. Shall ensure that records of the Delegates meeting are handed over to the National Council.
- d. The Chairman's tenure shall expire at the end of the National Delegates convention.

(xv): Artistic Director: Stage, Television, Film, Circus & Variety

- a. Shall be appointed by the National Executive Council upon the recommendations of the Director of Production and Screening.
- b. Shall make all artistic decision.
- c. Shall make all artistic appointment.
- d. Tenure shall be for a period of two (2) years and may be renewed for not more than one (1) additional term of one (1).

(VII). COMMITTEES:

The following shall be the committee of the Association at the National level. Members shall be appointed from a geographical spread that reflects the National nature of the Association. All directors shall adhere strictly to the conditions guiding the composition of the committee as stated below. Tenure of members shall be two (2) years.

Standing Committees

These shall be a standing committees of the Association.

- a. All directorate committees
- b. Honours and Privileges committee
- c. Audit committee
- d. Body of Fellows

(i.) Research and Documentation

Shall be composed of five (5) members, two (2) to be appointed from the Director's base and two (2) from any of the branches, plus the Director.

(ii.) Finance Committee

Shall be composed of five (5) members, two (2) from the Director's base and two (2) from any of the branches, plus the Director.

(iii.) Publicity Committee

Shall be composed for seven (7) members, two (2) from the Director's base and four (4) from the branches plus the Director.

(iv.) Production/Screening Committee

- a. Shall be composed of seven (7) members of which six (6) shall be from the director's base, plus the Director.
- b. **Members must be Directors of production and screening at the branch level.**

(v.) Business Committee

Shall be composed of seven (7) members, four (4) from the director's base, two (2) from the branches plus the Director.

(vi.) Disciplinary Committee

- a. Shall be composed of five (5) members, four (4) from the National Headquarters plus the Chief Whip.
- b. A member with a legal background or the association's legal adviser shall serve on the committee to provide legal advance and interpretations

(vii.) Body of Fellows

- a. **Shall be made up of all Fellows of the Association.**
- b. **Shall appoint a Chairman and two (2) other officers to run her affairs for a tenure of two (2) years.**
- c. **Shall have five (5) members on the Honours and Privileges Committee**
- d. **Shall formally induct new fellows into the body.**
- e. **Shall use the experience and connection of the body to advice, assist, the NEC and position the Association positively.**
- f. **All members shall pay an annual fellowship fee**
- g. **40% of all monies generated by the body of fellows as fees, donations or earnings shall be remitted to the NEC**
- h. Secretary General shall serve as the Secretary to the Body with the National President in attendance as an honorary member.

(VIII.) FUNCTIONS OF THE COMMITTEE

(i.) Research and Documentation Committee

(a.) Shall research into the various facets of arts and culture from the Nigerian and global perspective.

(b.) Shall collate and document all such findings of relevance to the Nigerian Theatre in the forms of literature, audio-visuals, etc. as reference materials.

(c.) Shall work with the Editorial Board to produce a bi-annual journal for the Association.

(d.) Consequent UPON (a), (b) and (c) above, the committee shall assist in the creation, production, presentation/exhibition of innovative and diverse theatrical works that have potentials to affect the art form directly or indirectly and over time result in a new art of permanent value.

(ii.) Finance Committee

(a.) Shall partake in drawing up a budget for the Association.

(b.) Shall monitor revenue generation.

(c.) Shall, in consultation with the National President, disburse annual budgetary allocation.

(d.) Shall assist the Auditor-General.

(e.) 30% of all monies collected at the branches shall be forwarded to the National Headquarters through the Finance Committee.

(f.) Shall liaise with the Production/Screening Committee to draw up a basic contractual agreement and determine a minimum wage for rehearsal and performances periodically.

(iii.) Publicity Committee

(a.) Shall formulate all image-making strategies of the Association.

(b.) Shall supervise the execution of such strategies.

(c.) Shall liaise with the public relations officers in the branches.

(d.) Shall by way of direct or indirect participation, assist in the publicity of productions and the bi-ennial festivals.

(e.) Shall supervise the publication and distribution of a monthly National Newsletter.

(f.) Shall maintain and constantly update a register of members contact addresses.

(iv.) Productions/Screening Committee:

(a.) Shall be the sole organizing body of the bi-ennial festival.

(b.) Shall liaise with the Finance Committee to draw up a basic contractual agreement and determine a minimum wage for rehearsals and performances.

(c.) Shall organize and supervise the auditions/screening exercise for new members.

(d.) Shall annually re-evaluate Associate Membership for upgrading into Full Membership.

(e.) shall recommend a nominee for the position of Artistic Director to the NEC for approval

(v.) Business Committee:

- (a.) Shall design, evaluate and administer business projects with a view towards revenue generation.
- (b.) Shall liaise with the Finance Committee
- (c.) Shall co-ordinate and analyze all business projects.
- (d.) Shall manage the NANTAP Fund.
- (e.) Shall market the bi-ennial festival

(vi.) Disciplinary Committee:

- (a.) Shall sit on all cases of indiscipline to ensure strict adherence to the Constitution.
- (b.) Shall pass all recommendations on matters of discipline to the National Executive Council for implementation.
- (c.) Shall ensure orderly conduct of meetings.
- (d.) Any disagreement with the recommendations of the Disciplinary Committee and the decision of the National Executive Council shall be taken to the National Delegates Council whose decision shall be final.
- (e.) Where the subject of investigation is the National President or any National or State officer, the subject shall cease to hold his/her post pending the outcome of the investigation. If found guilty, subject shall be suspended or impeached, as deemed fit by the NDC/SDC.

(vii.) Copyright & Royalties Committee:

- (a.) Shall have among other a copyright and royalties section to receive and study contracts involving NANTAP members to ascertain their compliance with the association' requirement.
- (b.) Monitor incidences of use of artistes labour or work beyond period specified in the contract demand, receive and disburse royalties or fees in respect of same.
- (c.) shall continuously update members of copyright laws
- (d.) Shall help members ensure their rights are protected through administrative and legal support.

(IX.). Meeting:

(i.) National Delegates Congress

- a. Shall convene once annually.
- b. Quorum shall be formed by the presence of delegates from fifty per cent (50%) of state Chapters
- c. Session shall be presided over by the chairman elected on the first day of meeting.
- d. Meetings of the same status and power as the National Delegate Council meeting shall, however, be convened on emergency matters concerning the Association.
- e. Composition of such emergency meetings shall be members of the National Executive Council and an elected representative from each branch.

(ii.) National Executive Council:

- a. Shall convene four (4) times annually, once every three months.
- b. Quorum shall be formed by two-third (2/3) of the total membership.
- c. Meetings shall be presided over by the National President or his representative.

(iii.) Committee:

The committee shall convene as dictated by their functions. They shall, however present a quarterly report of their activities to the Deputy President.

(iv.) Agenda:

- a. Call to the branches for items for the Agenda of the National Delegates Convention shall be made by NEC not later than three (3) months before the convention.
- b. Items for the Agenda of the National Delegates Council meeting shall reach the National Executive Council two (2) months before the National Delegates Council.
- c. The National Executive Council shall draw up the Agenda for the National Delegates Congress meetings.
- d. Copies of the final Agenda shall reach the Chapters at least one (1) month before the Delegates meeting.

(v.) Emergency Meetings:

(a.) National Executive Council

The National Executive Council on summon by the National President, or upon a request by half of total membership, shall convene emergency meetings.

(b.) National Delegates Congress

Upon a request by 2/3 of the members of the National executives council or fifty (50%) percent of the State Chapters, a National Delegates Congress emergency meeting shall be convened.

(X.) BRANCHES OF THE ASSOCIATION:

- a. There shall be thirty-seven (37) chapters of the Association, comprising thirty-six (36) states of Nigeria and the Federal Capital Territory (Abuja).
- b. Each Chapter shall where the need arises have the power to establish Chapels.

(XI.) COMPOSITION OF THE BRANCHES:

Each Branch shall be composed of the following independently situated, but functionally related organs.

(i.) State Advisory Council (SAC)

a. This council shall be composed of the five (5) distinguished citizens of Nigeria. Such members must present a varied profile of interest in the arts.

(ii.) State Executive Council (SEC):

This Council shall be composed of the following members.

- a. Chairman
- b. Vice Chairman
- c. General Secretary
- d. Assistant General Secretary
- e. Director of Finance
- f. Director, Research and Documentation
- g. Director of Publicity
- h. Director, Production/Screening
- i. Director of Business
- j. Chief Whip
- k. Director of Copyright and Royalties
- l. Guild Co-coordinators

(iii.) State Congress:

This congress shall be composed of the members of the Executive and all recognized full/associate members of the various guilds in each branch.

(XII.) FUNCTIONS OF THE ORGANS OF THE BRANCH:

(i.) State Advisory Council (SAC)

- a. Role shall only be advisory
- b. Members shall serve five (5) year terms.

(ii.) State Executive Council (SEC):

- a. Shall be responsible for the day-to-day administration of the branch.
- b. Shall enforce strict adherence to the constitution.
- c. Shall formulate and execute policies.
- d. Shall forward thirty (30) percent of all monies collected at the branch to the National Secretariat.
- e. Shall be answerable to the State Congress and National Executive Council.

(iii.) State Congress:

- a. Shall elect representatives for the National Delegates Council.

- b. Shall elect the Electoral Panel three (3) months before election at the branch level.
- c. Shall deliberate on all issues presented to it by the State Executive Council
- d. Shall have the powers to vote into law recommendation and policies brought before it by SEC.

(XIII.) ELECTIONS:

There shall be a general election to be organized tri-ennially by an Electoral Panel.

(i.) State Electoral Panel (SEP):

Shall be composed of three (3) members to be elected by the State Congress three (3) months before the election date.

(ii.) Functions of the National Electoral Panel

- a. Shall oversee the election into the State Executive Council
- b. Shall announce the result of such to the National Delegates Council.
- c. Election shall be by secret ballot and a simple majority.
- d. Shall appoint a chairman among its members
- g. Election shall be held on a day fixed by the congress
- h. Election result shall be announced immediately.
- i. Electoral panel shall commence work immediately it is constituted.
- j. Shall receive nominations.
- k. Shall swear-in-newly elected officials.
- l. The electoral panel shall cease to function at the end of the election.
- m. A fresh panel shall be elected for every election.

(lii) Process

The final list of all contestants shall be published by the electoral panel not later than two (2) weeks before the election

(lv) Determining Winner

- d. A winner shall be determined by scoring a simple majority of votes cast
- e. Where there is a tie in votes received by two or more contestants, a return vote shall take place to determine the winner.
- f. Where there is a tie at the return vote, the chairman of the electoral panel shall cast the deciding vote

(v) Conditions for Nominations:

- n. Only financial members of the Association can nominate or be nominated.
- o. Intending candidates must present a financial certificate issued by the Director of Finance.
- p. Nominees can be self-nominated.

- q. A self-nominated contestant shall tender a letter of application signed by not less than twenty (20) financial members to the Electoral panel.
- r. A popularly nominated contestant must present a letter of application signed by not less than ten (10) financial members of the Association to the Electoral panel.
- s. Intending candidates must present a financial certificate issued by their state Council dated not earlier than 90 days before the election.
- t. A nominee must have attended at least two-thirds (2/3) of the congress meetings in a year preceding election.
- u. Nominations and campaigning shall commence immediately the Electoral panel is inaugurated.
- v. All nominees shall accept the decision of the Electoral panel as final.
- w. Where there exist a cause for doubt, the National Delegates council shall be the final court of appeal.
- x. A nominee must have served in not less than one standing committee either in his/her state chapter or at the National level.
- y. For the office of the Chairman a nominee must have served in not less than two (2) standing committees or on the State or National Executive Council.

(iv.) State Executive Council

Members cannot serve for more than two (2) consecutive terms in the State Executive Council in the same office

(XIV) BYE-ELECTIONS:

There shall be bye elections to fill any office that may be vacant for any of these reasons.

D. Inconclusive elections

Where an election is not concluded at the first ballot due to a lack of contestants or withdrawal of contestants.

E. Impeachment

Where the office becomes vacant due to the constitutional removal of the office holder

F. Death or resignation

In the case of death or resignation,

Where the office becomes vacant for any of these reasons the State Congress shall constitute an electoral Panel to conduct elections into the vacant office(s) at the congress meeting immediately following the impeachment, death or resignation,

provided such death or resignation has happened at least one year before the end of the tenure of such an officer

IMPEACHMENT

(I) Grounds For Impeachment

Any officer may be removed from office for any of the following.

- ix. Breach of any section of the constitution
- x. Abuse of office
- xi. Use of office for personal gains
- xii. Abandonment of office and duties
- xiii. Deliberately assuming the functions of other elected officers with the intention to undermine their offices
- xiv. Bringing the name of the association to disrepute and ridicule
- xv. Indicted or convicted for any criminal offence
- xvi. An officer shall be deemed impeached by a simple majority of votes.

(ii) Process

- a. The Disciplinary Committee, headed by the Chief Whip, shall investigate all cases of misconduct of officials and members, and recommend appropriate punishment to the States Executive Council.
- b. Where any member of the Disciplinary Committee is involved in such a case of misconduct, such member shall be suspended pending the outcome of the investigation.
- c. Recommendation for impeachment of officials shall be supported by at least two-third (2/3) of total membership of State Executive Council.
- d. An officers shall be deemed impeached only when such a recommendation is supported by a simple majority of members presents at the congress meeting.
- e. Only financially up to date members shall vote.
- f. The National Delegates Council reserves the right to reserve judgment passed by the National Executive Council.

(iii.) Death or Resignation

In the case of death or resignation, the National Delegates congress shall constitute and electoral panel to conduct election into the vacant office(s) at the delegates convention immediately following the death, resignation or impeachment provided such death, resignation or impeachment has happened not less than one year before the end of the tenure of such an officer.

(XV.) DUTIES OF THE OFFICERS:

(i.) Chairman:

- a. The chairman shall, through the General Secretary, summon all the meetings of the State Executive Council and Congress.
- b. Shall preside over the meetings of the State Executive Council.
- c. Shall preside over the congress meeting.
- d. Shall be signatory in all financial transactions of the Branch.
- e. Shall head delegations of the Branch, either in person or by representation.
- f. Shall facilitate the work of the Electoral Panel.
- g. Shall be the sole spokesman for the Branch on all policy matters.
- h. Shall, in consultation with the Finance Committee, draw up an annual budget proposal for his Branch, to be ratified by the congress.
- i. Shall submit an annual report of his Branch to the State congress.
- j. Shall submit an annual report of his Branch to the National Executive Council.
- k. Shall be a member of the National Executive Council in the capacity of the Vice President.
- l. Shall represent the National President at the Branch level.
- m. In the absence of the National President, can be elected to stand in as National President at the National Executive Council.

(ii.) Vice Chairman:

- a. Shall assist/or deputies for the Chairman.
- b. Shall oversee the activities of the committees and guilds.
- c. In the case of death, resignation or impeachment of the President, he shall assume the position of an acting President, provided he shall act in this capacity for not more than 6 months.

(iii.) General Secretary:

- a. Shall on the instruction of the Chairman, summon all meetings of the Branch.
- b. Shall record all minutes of such meetings.
- c. Shall keep all records of the Branch.
- d. Shall be responsible for all Branch correspondence.
- e. Shall keep a current register of all members of the Branch.
- f. Shall facilitate the work of the National Secretary General
- g. Shall be one of three (3) signatories in all financial transactions of the Branch.

h. Shall oversee all secretariat and administrative staff.

(iv.) Assistant General Secretary:

Shall assist/or stand in for the General Secretary

(v.) Director of Finance:

a. Shall head the finance committee

b. Shall work with a committee

c. Shall appoint a committee of not less than three (3) and not more than five (5) members whose appointment shall be ratified by the State Executive Council.

d. Shall be receiver of all monies accruing to the Branch, and shall deposit such monies in the bank within forty-eight (48) hours of receipt.

e. Shall be one of the three (3) signatories in all financial transactions of the Branch.

f. Shall ensure proper book-keeping to facilitate the work of the Auditor-General.

g. Shall receive budget proposals from the Director of each committee and shall, in consultation with the Chairman, prepare the annual budget.

h. Shall present an annual report to the State Executive Council.

(vi.) Director, Research and Documentation:

a. Shall head the Research and Documentation Department.

b. Shall appoint a committee of not less than three (3) and more than five (5) to be ratified by the State Executive Council.

c. Shall furnish the chairman with the current information and development in the Theatre world.

d. Shall ensure the establishment and maintenance of a library that will furnish the Branch with current theatrical developments world-wide.

e. Shall present an annual report to the State Executive Council.

(vii) Director of Publicity:

a. Shall head the publicity department.

b. Shall work with a committee.

c. Shall appoint a committee of not less than three (3) and not more than five (5) members to be ratified by the State Executive Council.

d. Shall be the image-maker of the Branch.

e. Shall present an annual report to the State Executive Council.

(viii) Director of Production/Screening:

a. Shall work in consultation with the Director of production/screening at the National Headquarters.

b. Shall appoint a committee of not less than three (3) and not more than five (5) members to be ratified by the State Executive Council.

- c. Shall nominate the Artistic Director, subject to the approval of the State Executive Council
- d. Shall present an annual report to the State Executive Council.

(ix.) Director of Business:

- a. Shall work with a committee.
- b. Shall appoint a committee of not less than three (3) and not more than five (5) members whose appointments shall be ratified by the State Executive Council.
- c. Shall design, evaluate and administer business projects with a view towards revenue generation.
- d. Shall liaise with the Director of Finance at the Branch level.
- e. Shall advise the State Executive Council on the viability of proposed projects.
- f. Shall present an annual report to the State Executive Council.

(x.) Chief Whip:

- a. Shall head a disciplinary committee.
- b. Shall appoint a committee of not less than three (3) and not more than five (5) members whose appointment shall be subject to the State Executive Councils ratification.
- c. Shall work with the State Executive Council to enforce strict adherence to the constitution.
- d. Shall ensure that all disciplinary recommendations reach the State Executive Council for approval within two (2) weeks.
- e. Shall present an annual report to the State Executive Council.

(xi.) Director of Copyright and Royalties:

- a. Shall head the copyright and royalties committee.
- b. Shall receive and study contracts involving NANTAP members to ascertain their compliance with the association's requirements.
- c. Indecent use of artiste labour and work beyond period specified in the contract, demand, receive and disburse royalties of fees in respect of same.
- d. Shall liaise with production companies and employers of artiste labour.

(xii.) Artistic Director:

- a. Shall be appointed by the State Executive Council upon the recommendation of the Director of Production and Screening.
- b. Shall make all artistic decisions.
- c. Shall make all artistic appointments in consultation with the Director of production/ screening.
- d. Tenure shall last for a period of two (2) calendar years.
- e. Tenure is renewable for another term of not more than one (1) year.

- f. The Director of Production and Screening, subject to the approval of SEC may in consultation with the Artistic Director appoint a Director for any specific project.
- g. Where a Director is appointed for a project, such a Director shall report to the Artistic Director.

(XVI). COMMITTEES:

Tenure of members shall be two years.

Standing Committees

These shall be a standing committees of the Association.

- a. All directorate committees
- b. State Honours and Privileges committee
- c. Audit committee

(XVII.). FUNCTIONS OF THE COMMITTEES:

(i.) Research and Documentation Committee:

- a. Shall research into various facets of arts and culture from a Nigerian and global perspective.
- b. Shall collate and document all such findings of relevance to the Nigerian Theatre in the forms of literature, audio-visuals, etc, as reference materials.
- c. Shall work with the Editorial Board of the National Headquarters to produce a bi-annual journal for the Association.
- d. Consequent to (a) (b) and (c) above, the committee shall assist in the creation, production, presentation, exhibition of innovative and diverse theatrical works that have potentials to affect the art form and directly or indirectly result over time in a new art of permanent value.

(ii.) Finance Committee:

- a. Shall partake in drawing up a budget for the Branch.
- b. Shall monitor revenue generation.
- c. Shall, in consultation with the chairman, disburse annual budgetary allocations.
- d. Shall assist the Auditor-General.

(iii.) Publicity Committee:

- a. Shall formulate all image-making strategies.
- b. Shall liaise with the publicity committee at the National Headquarters.
- c. Shall supervise the execution of Branch Image-Making Strategies.
- d. Shall, by way of direct or indirect participation, assist in publicity of productions and the bi-annual festivals.
- e. Shall supervise the publication and distribution of a monthly Branch Newsletter.

(iv.) Productions/Screening Committee:

- a. Shall be responsible for the design and administration of all productions at the Branch.
- b. Shall work in consultation with the National Production/Screening committee on the organization and supervision of the screening exercise for new members.
- c. Shall work in consultation with the National Production/Screening committee on the annual re-evaluation of Associate members for upgrading into full members.
- d. Shall oversee all Screening of Applicants and membership placement at the chapter level

(v.) Business Committee:

- a. Shall design, evaluate and administer business projects at the Branch with a view towards revenue generation.
- b. Shall liaise with the Finance Committee.
- c. Shall co-ordinate and analyze all business projects at the Branch.

(vi.) Disciplinary Committee:

- a. Shall sit on all cases of disciplinary matters at the Branch to ensure strict adherence to the constitution.
- b. Shall pass all recommendations on matters of discipline to the State Executive Council for implementation.
- c. Shall ensure orderly conduct of meetings.

(vii.) Copyright and Royalties Committees:

- a. Shall guide and educate members in relation to contracts.
- b. Shall liaise with the employers of artistes' labour.
- c. Shall monitor abuses of artistes' copyright.
- d. Shall co-ordinate activities of collecting societies.

(XVIII.) MEETINGS:

(i.) State Executive Council

- a. Shall convene once monthly.
- b. Quorum shall be preside over by the chairman
- c. Meetings shall be formed by half of total membership.

(ii.) Committee:

The committees convene as dictated by their functions. They shall, however present a bi-annual report of their activities to the vice chairman.

(iii.) Emergency Meetings:

The State Executive Council, on summons by the chairman, or upon a request signed by half of total membership, shall convene emergency meetings.

(iv.) Congress Day:

Each branch of the association shall fix a day for its regular congress meetings.

(v.) Work Free Day:

No member of the association shall fix a rehearsal or agree to partake in one on the agreed date or time of NANTAP's congress meetings.

ARTICLE 3

FINANCE

The Association through its several arms of government shall maximize the talents and artistry of its members in generating funds. This shall be by:

(I.) Business Directorate

1. Shall be the corporate investment department of the association and consequently design, evaluate and administer business projects/property holding schemes with a view towards generating revenue for the association.
2. To this end, it shall have created for it a business fund to be known as the NANTAP Business Fund.
3. This fund shall receive 10 per cent of NANTAP's annual income.
4. The department is the only arm of NANTAP authorized to raise loans and it shall be only for business purposes.
5. The directorate may also receive donations, provided the donors specifically state that it is for the Business Fund.
6. The directorate may maintain a current or savings account or both as it deems appropriate signatories to this/these accounts shall be the Business Director, the National President and the General Secretary.
7. The department shall be responsible in the first instance to the National Executive Council, and ultimately to the National Delegates Council, which shall approve the yearly business plan.
8. The directorate is expected to graduate ultimately into a holding company.
9. The directorate shall at the beginning of each financial year set for itself a target of specific investment value per head of NANTAP members, backed up with articulate plan of achieving same.

(II.) Revenue Generation

(i.) Membership Form:

Shall be sold to all applicants. The amount shall be non-refundable.

(ii.) Registration Fee:

Shall be paid by members on admission and conferment of membership status and the amount which shall be fixed by NEC will be remitted to the National Secretariat.

(iii.) Associate Membership Registration Fee:

Shall be paid on admission into associate membership programme.

(iv.) Annual Dues:

Shall be full members alone and may be paid in two installments for convenience.

(v.) Working Dues:

5 per cent of income on every production shall be paid to individual Guilds or chapels, 40% of which shall be remitted to SEC.

(vi.) Donations:

Donation at command performances/exhibitions and other ceremonies organized by the Association.

(vii.) Gate takings:

Gate-taking from productions/exhibitions organized by the Association.

(viii.) Proceeds:

Proceeds from business projects.

(ix.) Special Donations;

Donations to the Association- a donor may donate directly to any of NANTAP's different funds. Failing this, the donation shall go into the mainstream account.

(x.) Loans:

The Association may raise loans only through its Business directorate and for business purposes alone.

NOTE:

The National Executive Council shall fix all monies payable by each artiste on becoming a member of the Association. Such monies shall be reviewed by the same body to suit existing economic situation.

(III) REVENUE SHARING:

(i) Monies from the branches shall be shared on the percentage of seventy (70%) to the branches (state) and thirty (30%) to the National Headquarters except monies from registration fees and membership form sales which shall be shared on a percentage of 70% to the National Headquarters and 30% to State Branches.

(ii) All monies from the branches shall come through the chairman of the Branch to the Finance committee at the National Headquarters.

(IV.) ACCOUNTS:

The association shall maintain a number of accounts as follows

(i.) Mainstream Accounts:

a. This is the main entry point of funds into the NANTAP coffers.

b. Accordingly, it shall receive all the income listed in sub-section i-ix of Article III Section ii' sub-section i-ix.

c. It shall be manage by the Finance Director of the Association.

d. The Finance Director shall in addition to all other disbursement, pay percentage of the amounts shown in the incomes column of this account to other funds as recommended in other sub-heads of this section.

e. This account shall be operated in the form of a current account in any reputable Nigerian Bank. Signatories to this account shall be the three (3) officers specified.

(ii.) NANTAP Business Fund:

a. There shall be created a Business Fund in aid of the operations of the Business Directorate.

b. This fund shall be empowered to receive direct donations from members and non-members alike, provided it is not stated otherwise.

c. Shall also receive 10 percent of NANTAP's annual income, calculated on the basis of the amount shown in the income column of the mainstream account.

d. Shall also receive the gate-takings from productions organized by the association calculated on the basis of the gross value of the sponsorship.

e. Shall also receive the gate-taking from productions organized by the association and fund same in the absence of sponsors.

f. Shall be managed by the Business Director.

g. Shall be managed with the intent to make money for the association.

h. This fund is only arm of NANTAP authorized to seek or receive loans and shall only be for business purposes.

i. The fund shall be operated in a current or savings account or both as the governing department deems appropriate.

j. Signatories to this/these account (s) shall be the Business Directory, the National President and the General Secretary.

(iii.) NANTAP Endowment Fund:

- a. There shall be endowment fund for NANTAP.
- b. This shall be a non- investable fund to be kept in a savings account.
- c. Under no condition may any part or the whole of the premium of this account be converted to any other use.
- d. This fund may receive donations from members and non members alike.
- e. Profit from this fund shall be drawn into the NANTAP mainstream fund yearly.

(iv.) Performers' Emergency Trust Fund:

- a. The above named fund shall be set up under the auspices of the National Association of Nigerian Theatre Arts Practitioners (NANTAP).
- b. Accordingly, only members of NANTAP who are financially up to date shall have the right to benefit from it.
- c. The fund shall have its own trustees separate from NANTAP trustees providing however that:
 - I. The said trustees shall be approved by NANTAP
- II. NANTAP shall have a minimum of 2 members on the Board of Trustees.
 - 1. The NANTAP National President and
 - 2. Another NANTAP member to act as secretary.

d. Trustee

- (i) Must be committed to culture
- (ii) Must have an image that cuts across (National image)
- (iii) Must be above board
- (iv) Must be recognizably altruistic

e. NANTAP shall make a corporate contribution of 5% (5 per cent) of its annual income into the P. E. T. Fund.

f. Every member of NANTAP shall, in addition to his other financial obligations to the Association be required to pay an annual P. E. T. contribution as may be determined by NEC.

g. Provision (f) above shall be without prejudice to donations which a member may wish to make to the fund.

h. Whereas P. E. T. is not an insurance scheme, conditions under which a person (NANTAP member) can benefit from the fund shall be such as are covered ordinarily by Health and Personal Accident Insurance Policies.

Via:-

- I. (a) disease or infliction which threatens loss of life and is medically substantiated (b) or which threatens any of the following
 - I. Permanent Total Disablement

- II. Loss of both hands and feet
- III. Loss of the entire sight of both eyes
- IV. Loss of one hand or foot
- V. Loss of the entire sight of one eye
- VI. Hospital confinement resulting from accidents Exception:
This shall not cover losses directly or indirectly contributed to by intentional self injury, suicide or attempt threat, or caused while in a state of insanity or under the influence of drink or drugs war, pregnancy or childbirth, pre-existing conditions, radioactive contamination and flying as a pilot or crew members in an aircraft.
- (v.) Insurance Services Account:
 - a. This account shall exist for the sole purpose of servicing an insurance scheme which shall as much as possible, be specially designed for members of the association.
 - b. Its shall be sourced in the main by
 - I. Donation
 - II. One time insurance levy
 - III. Ten percent (10%) of NANTAP's annual income

ARTICLE 4

(I.) NANTAP BENEFITS:

NANTAP shall:

- (i) Create for and/or inform its members of viable job opportunities
- (ii) Liaise with employers of artistes, corporate or individual with a view to drawing a standard contractual agreement and determine minimum rehearsal and shooting, performing/recording fees.
- (iii) Ensure that the artiste's fee is accurately calculated and promptly paid.
- (IV) Ensure the payment of variations in fees that naturally attend variation in the duration or extent of the artistes' role.
- (v)(a) Represent the members in the actual negotiation of a contract, where the member
s o r e q u e s t s , a n d u l t i m a t e l y .
- (b) Represent its members in any dispute which may arise with the producer/employer.
- (vi)(a) Negotiate with the producer/employer on an amount to be paid to the artiste as compensation for on-the-job injury.
- (b) Eventually takes out insurance policies on all its members individually.
- (vii) Organize periodical studios seminars, workshop to inform NANTAP members of his earning capacity.

(viii) Act as receiving house for the royalties due to members of the association through its copyright and royalties section.

ARTICLE 5: GENERAL

(I) CONSTITUTIONAL BREACH

- a. Where a constitutional breach occurs due to the absence of an Electoral Panel or internal wrangling within the Executive Council that makes it impossible to organize and hold an election, an emergency National Delegates Convention or State Congress Meeting shall convene to resolve the issue.**
- b. Such resolution may include the constitution of a Caretaker Committee or the extension of the existing Executive Council's tenure, provided the Executive Council has not overstayed its tenure. Such interim arrangement shall not extend beyond twelve (12) months.**
- c. The agenda for the emergency National Delegates Conference shall be limited to the resolution of the constitutional breach and the setting up of an Electoral Panel.**
- d. The Caretaker Committee membership shall not be less than five (5) and not more than seven (7) members.**
- e. The Caretaker Committee shall not take policy decisions during its tenure.**

(I) FINANCIAL YEAR

Without prejudice to the time of year of election of any national or state executive council, the financial year of the Association shall be January 1 – December 31

(II) WITHDRAWALS:

Members who wish to withdraw temporarily from active work/or do not expect to work within the country for a year or more may apply for "Dormant Membership" in order to be excused until return to active membership. "Dormant members" shall not vote or be voted for, and not entitled to the Association' journal.

- (a) Where a member becomes "inactive" for 12 or more consecutive months without a formal application for "dormant membership," such a member shall pay all outstanding dues and/or monies with a surcharge of ten (10) percent upon re-activation.**
- (b) Such a members full privileges shall be restored immediately upon paying all outstanding dues and/or monies hold.**
- (c) A dormant member's full privileges shall be fully restored only 30 days after reactivation of full membership.**

BYE-LAWS

- i. The state chapters are empowered by this constitution to draft bye-laws to guide their operations where the need arises, provided such bye-laws shall not substitute or replace any part or section of this constitution.
- ii. Such bye-laws shall apply only to the state drafting them and shall always be subject to the interpretation of this constitution.
- iii. Such bye-laws shall remain in force until repelled or amended.
- iv. Any such bye-laws shall be deemed null and void if not passed into law by two - thirds (2/3) of the members present at the congress meeting where the bye-laws are presented and adopted.
- v. Any such bye-law shall be presented for adoption only upon the second reading, provided no objection is raised at the first reading; or where any objection(s) is raised, such objection(s) have been attended to or cleared.
- vi. The time of the first reading and second reading must not be less than twenty-eight (28) days.
- vii. A bye-law shall come into law only after ascent by the state chairman upon adoption.
- viii. Voting a bye-law into law shall be by physical raising of hand.

(III) EDITORIAL BOARD:

The National Executive Council shall appoint an editorial Board whose responsibility shall be to produce the Association's bi-annual journal.

a. The board shall be composed of:

1. The Editor-in-chief

2. Three (3) Editorial members

b. There shall be Branch Editors who shall be responsible for same to the Editor-in-chief.

c. The Editorial Board shall liaise with the Research and Documentation committee.

d. The Editorial Board shall be under the supervision of the National Director of Publicity

(III.) AMMENDMENTS:

(i) This constitution shall not be subjected to any amendment, addition or alteration, unless by a vote of not less than two-third (2/3) of total membership of the National Delegates Council.

(ii) Should there be any conflict between any articles of this constitution or any basis for more than one interpretation of the constitution, the National Delegates Council of the

Association has the right to determine the correct interpretation or resolve the conflict, and its decisions shall be binding upon the Association and its members.

(iii) However, where a doubt remains as to the interpretation of any section of this constitution upon the intervention of the National Delegates Council, such an article or section shall be referred to a competent court of jurisdiction within Nigeria for interpretation.

(iv) This constitution shall be totally binding on all members of the Association.

(IV.) STATE BRANCHES:

For the purpose of interpretation, certain correspondence between organs and functions of the state and national bodies shall be accepted as follows;

All officers in the national executive shall have state equivalent via:

NATIONAL

National President
Deputy National President
Vice President
Secretary General
Asst. Secretary General/
Fin. Secretary
Dr of R & D
Dr of Finance
Dr of Business
Dr of Publicity
Dr of Production & Screening
Dr of Copyright & Royalties
Chief Whip
Ex-officio

STATE

State Chairman
State vice chairman
None in the state
General Secretary
Asst. General Secretary
Fin. Secretary
Dr of R & D
Dr of Finance
Dr of Business
Dr of Publicity
Dr of Production & Screening
Dr of Copyright & Royalties
Chief Whip
Guild Co-coordinators

State Directors also work with committees.

Right of the National Delegates conference shall be exercised at state level by a conference or congress of full members at which Associate members shall only have observer status.

National Advisory Council (4) State Advisory Council

(V.) PROTOCOL

(i.) All correspondence emanating from NEC to state branches must be addressed to the state chairman except where they are directorate correspondences.

(ii.) All correspondence emanates from a branch either to NEC or external organizations must be counter signed by the chairman.

(iii.) All correspondence emanating from NEC to external organizations must be counter signed by the National President.

(VI.) GUILDS/CHAPELS:

For proper growth of practitioners with similar interests and training, there shall be formed various guilds and chapels to facilitate easy convening of meetings within the arms of the state.

(i.) Guilds shall be as follows:

- a. Actors Guild
- b. Dance Guild (dancers, singers/instrumentalists)
- c. Theatre Designers Guild (lights, sound, sets, costume, make-up, props etc)
- d. Directors Guild
- e. Theatre managers Guild (stage manager, production managers, producers, stage crew etc)
- f. Writers Guild

(ii.) Operations:

- a. Guild shall formulate their guiding policies within the framework of the association
- b. Guilds shall enjoy independence so long as their policies do not conflict with other guilds or that of the association.
- c. Guilds shall accept State Executive Council mediatory role.
- d. All guilds shall be responsible to the State Executive Council.
- e. Co-coordinators shall be members of the SEC

(iii.) Officers:

Guilds and Chapels shall have the following three standing officers

- a. Co-coordinator
- b. Secretary
- c. Treasurer

(VII.) NANTAP CONTRACTUAL STANDARDS:

- 1) Contract shall include a specification of the correct classification and accreditation viz actor, director, production manager, set designer, artistes etc. as recommended by NANTAP.
- 2) Contract shall include a statement of agreed fees and other terms of payment which shall in no case be lower than, but may be minimum specified by each guild and as approved by NANTAP.
- 3) For contractual purposes, engagement shall be deemed to have commenced from the day the artistes is first given a part and shall be continuous to the date of the first shooting, recording or performance.

- 4) Contract shall include a restatement of the commitment of both parties to professional ethics and artistic excellence.
- 5) Contract shall include provision for a line of action in the event of violation from either party and terms of withdrawal of either party.
- 6) Contract shall include provision for a regeneration of terms in the events of an alteration in the initial contractual conditions e.g.
 - a. Discontinuances, postponement or abandonment of a production by the employers.
 - b. Stopping or cutting out of an actor's role after the commencement of rehearsals or performances and or shooting.
 - c. Expansion of an artiste's role beyond the one envisaged in the contract.
- 7) The artiste shall be sanctioned for any contractual abandonment.

ARTICLE 6

CODE OF CONDUCT:

(I.) ASSOCIATION CODE OF CONDUCT:

Members must observe all rules of the Association and fulfill all their obligations to same.

Members must actively participate in all activities of the Association

Under no condition shall a member publish, circulate or disseminate any information calculated to tarnish or destroy the reputation of the Association or any of its members.

No member shall dodge his/her financial obligation to the association. These include:

- (i) Annual due
- (ii) Working dues
- (iii) P. E. T. levy
- (iv) Insurance maintenance fund/levy
- (v) Other periodical levies

Under no circumstance may a member employ an artiste/crew member or be employed as an artiste/crew member without a properly signed contract.

Every member shall file with the Association a copy each of every contract he/she signs, either as employer or employee.

Members must respect the right of the Association to mediate in a contractual process or dispute involving them.

No member shall engage in any activity inimical to the objectives of the Association.

No member shall violate the professional code of conduct as set by the Association in this constitution.

(II.) PROFESSIONAL CODE OF CONDUCT:

(i.) General:

A member of the Association shall at all times demonstrate professional discipline and dedication to excellence.

Members shall respect and adhere strictly to the terms of their contract.

Without prejudice to the right of the individual as a citizen of the Federal Republic of Nigeria and subject to the laws thereto, no artiste shall take a fellow artiste to court over any issue emanating from professional relationships without first exhausting all avenues for justice as set in this constitution.

(ii.) Employees:

NANTAP membership shall:

- a. Arrive on time at rehearsals, shooting or recording locations.
- b. Notify the production manager in advance in case of ill-health or inability to reach performance/rehearsal/recording venue.
- c. Observe production and production company rules.
- d. Adhere to instructions/directions and make no unauthorized changes.
- e. Be obliged to give the best performance of which he/she is capable.

(iii.) Employers:

NANTAP members who employ artiste/crew labour shall:

- a. Consider all applicants on an equal basis.
- b. Avoid any act capable of being interpreted as preferential treatment or victimization of members taking part/auditioning for a part in his/her production.
- c. Pay as working due to the Association an amount equal to 5% of the fee of the highest paid artiste/crew member in the production.
- d. Shall draw up in advance and adhere strictly to a production plan.
- e. Shall inform the artiste/crew member well in advance of any changes that may affect the said artiste/crew member.

TRUSTEES

1. The trustees of NANTAP for the purpose of the land (perpetual Succession Act chapter 98 shall be appointed at a National Delegates Council Meeting of the Association duly constituted in accordance with Article II section I sub-section III of this constitution.
2. Such Trustees (hereinafter referred to as "The Board of Trustees" shall be not less than 5 and not more than 7 in number and shall be known as "The Registered Trustees of the National Association of Nigeria Theatre Arts Practitioners"
3. The Trustees may hold office for life but a Trustee shall cease to hold office if he:-
 - I. Resigns his office
 - II. Is officially declared bankrupt
 - III. Become insane

IV. Is convicted of a criminal offence involving dishonesty by a court of competent jurisdiction.

V. Is recommend for removal from office by a majority of members present at the NDC of NANTAP or

VI. Ceases to reside in Nigeria.

4. Upon the number of trustees falling below the minimum, the NEC shall recommend to the NDC for the appointment of another eligible member to the Registered Trustees of NANTAP

5. The Trustees shall have a common seal (impression below)

SEAL

6. This common seal will be kept in the custody of the Secretary General of NANTAP who shall produce it when required for use by the Trustees.

7. All documents to be executed by the Trustees shall be signed by each of them and sealed with the common seal.

8. The Trustees shall apply to the commission for Certificate of incorporation under the law (perpetual succession) Act Chapter 98.

9. If such certificate is granted, the Trustees shall have power to accept and hold in trust all land belonging to NANTAP and to acquire land on behalf of the Association subject to such condition as the Minister may impose.

SPECIAL CLAUSE

The Income and Property of the National Association of Nigeria Theatre Arts Practitioners whosoever derived shall be applied solely towards the promotion of the objects of the National Association of Nigeria Theatre Arts Practitioners as set forth in these **RULES AND REGULATIONS/CONSTITUTION**: and no portion thereof shall be paid or transferred directly or indirectly, by way of dividend, bonus, or otherwise howsoever by way of profit, to the members of the National Association of Nigeria Theatre Arts Practitioners.

Provided that nothing herein shall prevent the payment, in good faith, or reasonable and proper remuneration to an officer or servant of the National Association of Theatre Arts Practitioners in return for any service actually rendered to the National Association of Nigeria Theatre Arts Practitioners but so that no member of the council management Governing Body shall be appointed to any salaried office of the National Association of Nigeria Theatre Arts Practitioners paid by fees; and that no remuneration of other benefit in money or money shall be given by National Association of Nigeria Theatre Arts Practitioners to any member of such council or governing body except repayment of out-of-pocket expenses or reasonable and proper rent for premises demised, or let to the National Association of Nigeria Theatre Arts Practitioners provided that the provision

last aforesaid shall not apply to any payment of any company to a member of the National Association of Nigeria Theatre Arts Practitioners may be a company in which such member shall not hold more than one-hundred part of the capital, and such member shall not be bound to account for any share of profits he may receive in respect of any such payment.

No Addition, alteration, or amendment shall be made to or in the RULES AND REGULATIONS/CONSTITUTION for the time being in force, unless the same have been previously submitted to and approved by the Minister.

In the events of a winding-up or dissolution of the National Association of Nigeria Theatre Arts Practitioners there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the National Association of Nigeria Theatre Arts Practitioners but shall be given or transferred to some other institution or institutions, having objects similar to the objects of National Association of Nigeria Theatre Arts Practitioners and the body or bodies are prohibited from distributing its or their income and property among its or their members to an extent at least as great as is imposed on the National Association of Nigeria Theatre Arts Practitioners under or by virtue of the SPECIAL CLAUSE hereof, such institution or institutions to be determined by the members of National Association of Nigeria Theatre Arts Practitioners at or before the time of dissolution and if in so far as effect cannot be given to the aforesaid provision then to some charitable object.

.....
President

.....
General Secretary

Date:

Date:

NOTE: To be signed and dated by the President and the Secretary.

This constitution was drafted by: **CONSTITUTION DRAFT COMMITTEE**

- | | | |
|--------------------|---|-----------|
| 1) Okoh Aihe | - | Chairman |
| 2) Sola Osofisan | - | Secretary |
| 3) Efosa Aiwansedo | - | Member |
| 4) Segun Ojewuyi | - | Member |
| 5) Adeyemo DaCosta | - | Member |
| 6) Oji Onoko | - | Member |

8/12/89

The following people also contributed immensely to drafting of this constitution:

Ignis Ekwe

Moses Okoh

Onifade Badmus

Adekunle Peter Tade

Basseyy Basseyy Daniel

September 1999

- 1) Dotun Osunsanya - Chairman
- 2) Francis Onwuche - Member
- 3) Peter Tade Adekunle - Member

December 2015

The constitution was also, reviewed by the Constitution Amendment Committee:

- 1) Israel Eboh - Chairman
- 2) Jerry Adesewo - Member
- 3) Hakeem - Member

As mandated by NDC in 2015, this constitution was also reviewed and approved by NDC (..... Convention)